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TO : Chief, Basic School/OTR

DATE: 4 January 1956

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FROM : SUBJECT: Weekly Activity Report
28 December - 3 January

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1. Assisting Training/TSS in the formulation of lesson plans for their participation in the running of the Operations Course starting 9 January at
2. At the request of Chief/Basic School will observe teaching methods, and the use of training aids in the Basic Orientation Course starting 9 January 1956.

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TO : Chief, Basic School

DATE: 10 January 1956

FROM : Chief, Clerical Training

SUBJECT: Week of 3 - 10 January 1956

1. Numbers in Clerical Training. During the week of 3 January there were 18 people in Clerical Induction Training. At the same time last year there were 33. In Clerical Orientation there were 22 people for the week of 3 January. One year ago there were 19.

2. Clerical Refresher #56 begins. Clerical Refresher #56 began Monday, 9 January with 50 students enrolled from the following Agency components: DDP, 16; DDI, 16; DDS, 18. At the same time last year there were 68 students enrolled.

3. [] returns to duty. [] has been released from the hospital and returned to duty on 9 January.

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